

Summer 2013 Registration Form

Student Picture

6203 Corporate Drive, Houston, TX 77036
Tel: 713-777-1688
www.AdvanceAcademyHouston.com

Session I: 06/10/13 – 07/12/13
Session II: 07/15/13 – 08/09/13

Student Name: _____ Sex: M F Date of birth: _____ Age _____
School Name: _____ District: _____ Upcoming Grade: _____
Father's name: _____ Cell #: _____ Home #: _____
Mother's name: _____ Cell #: _____ Daytime #: _____
Father's Occupation: _____ Mother's Occupation: _____
Address: _____
Email: _____

How did you hear about Advance Academy? (Circle one) Newspaper TV Friend: _____
Emergency Contact Name: _____ Emergency Tel: _____

** No class on July 4, 2013 (Independence Day) Need Carpool: _____ Where: S K C Other _____

Please consider the following before signing this form:

1. A class may be canceled if enrollment is less than 6 students.
2. REFUND policy:
 - For Session I applicants, a 70% refund will be given up to May 13th, 2013 and after that day, it will be a 50% refund until May 20th, 2013. NO REFUNDS will be offered after May 20th.
 - For Session II applicants, a 70% refund will be given up to May 20th, 2013 and after that day, it will be a 50% refund until May 27th, 2013. NO REFUNDS will be offered after May 27th.
 - Registration fees and materials fees are non-refundable. NO EXCEPTIONS.
3. Students are expected to wait for their ride inside; the Academy does not take any responsibility for accidents which occur outside the premises.
4. Our teachers have been hired to benefit all the students enrolled at Advance Academy. Parents and students are not allowed to approach our teachers with offers to work as an individual home tutor.
5. If parents need to talk to the teacher, they must make an appointment with the front office.
6. Students and parents must adhere to the rules and guidelines of the school. Both must read and sign Rules form. Students may be removed from a class for disruptive behavior, and a refund may be made at the sole discretion of the instructor and Advance Academy.
7. Most recent report cards must be provided for age/grade verification. Student picture is also required. If information provided has been falsified, the applicant's registration will be null, NO REFUND shall be given, and can be expelled at the discretion of the Director.
8. You are asked to notify the Academy if the student is to be absent from a class. Please try to notify the teacher at least one week in advance. If the same teacher offers the same class at a different time, the student can attend this class. In all other circumstances, no make-up classes will be given.
9. In the event of an emergency, an attempt will be made to contact the emergency number listed on this Registration Form. If this fails, your child shall be taken to the nearest 911 emergency facility.
10. Any worksheets and/or materials provided by Advance Academy are not to be copied for use by students not enrolled at our school.
11. The last day to register without a penalty is May 20, 2013. Registration forms turned in after May 20, 2013 will include a \$20 late fee and other charges. Registration changes for classes after May 20, 2013 will incur a \$10 change fee for each change.
12. If you have any inquiries, questions, or comments regarding the classes, teachers, academic policies, and instructions, please contact our office.

I, as a parent or guardian, hereby release Advance Academy staff and instructors from all liability in the case of accidents or injury to my child while on the facilities where Advance Academy classes are held and agree to all of the above statements. I also understand that if my child or I do not follow Advance Academy guidelines, my child may be asked to leave the school. I agree to pay for any damages done to the property, structure, or equipment by my child. If my child drops a class, I understand that I am still responsible for the full payment of fees.

Parent's signature: _____ Date: _____

New Student Registration Fee \$30.00

Materials fee \$10.00 per subject up to \$30.00, for all students (Textbook cost not included)

Weekday Classes

Circle one upcoming grade:

Grade: 2 3 4 5 6 Morning, Afternoon or Whole Day?

Grade: 7 8 9 10 11 12

SESSION I (6/10/13 - 7/12/13)

	Course Name	Course #	Time	Fee
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.	Lunch \$125	Lunch	12:30pm – 1pm	
			Total:	

SESSION II (7/15/13 - 8/9/13)

	Course Name	Course #	Time	Fee
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.	Lunch \$125	Lunch	12pm – 12:30pm	
			Total:	

Please make checks payable to “Advance Academy”

Total:

Accepted By: _____

Check No: _____

Cash: _____